

Renal Service Quality Improvement Steering Group

Terms of Reference

Goal	To provide leadership and quality improvement expertise in supporting service development and
Objectives	Strengthening the utilisation of quality activities within the renal services to improve patient experience and outcomes of care provision.
Role	Developing a process to enhance quality within the service, by providing leadership, guidance, and quality improvement expertise. Developing quality capability and capacity within the service
Alignment	Te Tai Tokerau Patient Safety and Quality Directorate
Meetings	Bimonthly
Membership	Clinical Director, SMO reps, Service Manager, Nurse Leaders, Allied Health Representative, Māori cultural advisor, Consumer advisor , Quality improvement.
Meeting Protocol	.

Terms of Reference for the Renal Service were formally approved by the Renal Leadership Group:

Signed: _____

Date: _____

<p>Purpose</p>	<ol style="list-style-type: none"> 1. To provide assurance that there is continuous and measurable improvement in the quality of services provided through review of governance, performance and internal control systems supporting the delivery of safe, high quality and equitable patient care. 2. To oversee and monitor the renal service compliance to legislative, regulatory, certification and professional governance requirements. 3. To ensure that service provides equitable and person and whanau centric outcomes that matter to those utilising services. 4. To ensure that the risks associated with the quality of the delivery of patient care are identified and managed appropriately. 5. To review proposed quality improvement priorities and monitoring performance and improvement against the Services' priorities. 6. The ongoing monitoring of compliance with national quality standards and local requirements. 7. To develop capacity and capability in undertaking improvements. 8. Review quality and clinical safety issues. 9. Monitor outcomes to ensure there is equity in outcomes and service provision.
<p>Accountability</p>	<p>To the renal Service leadership group, Directorate GM and quality group.</p>
<p>Information</p>	<p>The Committee will have access to information from all relevant sources to provide a feedback and learning process</p>
<p>Meetings</p>	<p>Will meet 2 monthly during the year unless otherwise specified.</p>
<p>Quorum</p>	<p>The quorum will consist of five members.</p>
<p>Chair</p>	<p>The Chair will be</p>
<p>Membership</p>	<p>The membership will be:</p> <ul style="list-style-type: none"> • Service Manager • SMO reps

	<ul style="list-style-type: none"> • Nurse leaders • Consumer advisor • Māori advisor • Allied Health rep • Quality facilitator / advisor
Agenda/Minutes	The actions from the meeting will be distributed the week after the meeting, and the minutes will also be sent out with the agenda for the next meeting. Minutes will be available on the intranet.
Review	These terms of reference may be altered following consultation and endorsement by the Renal Leadership Group. The terms of reference will be reviewed every two years.
Secretariat	Secretarial services will be provided by