



**Health Quality &  
Safety Commission**  
Te Tāhū Hauora

# Minutes of the Board: Meeting No. 114

## 27 November 2025

<b>Date</b>	27 November 2025
<b>Time</b>	10.00 am – 4.10 pm
<b>Venue</b>	Te Tāhū Hauora, 133 Molesworth Street, Wellington
<b>Chair</b>	Rae Lamb
<b>Board members</b>	Taima Campbell, Shenagh Gleisner, Tristram Ingham (Teams), David Lui, Ron Paterson (Teams from 1pm), Clare Perry, Tereki Stewart, Pete Watson (until 3pm).
<b>Commission staff</b>	Sunny Collings, Bevan Sloan, Carlton Irving (items 4, 5 & 10), Richard Hamblin (items 11, 12), Catherine Gerard (item 11), Don Matheson (item 13), Holly Bodiam (item 14), Adrian Portis (minutes), Paula Farrand (board secretary).
<b>Apologies</b>	
<b>Guests</b>	Ria Earp, Chair, Te Kāhui Piringa Audrey Sonerson, Director-General of Health Liza Edmonds, Chair, Mortality Review Committee

*The hui began at 10.00 am.*

### 1. Board only time

### 2. Board and Chief Executive time

*The chair welcomed the chair of Te Kāhui Piringa.*

### 3. Consensus items

**Rae Lamb**

Crown entity induction – a summary of the recent Crown entity chief executive and board induction session was provided.

Window on Disability – the board discussed the positive progress on the draft Window on Disability document and provided feedback on potential areas of additional analysis.

#### 4. Patient story

Paula Farrand

The Director of Māori Health and Consumer shared *'The case study of Mangatoatoa Paa Hauora Clinic'* which can be accessed at: <https://www.pinnacle.co.nz/news/mangatoatoaclinic>

The Board discussed how these videos fit with the Commission's work and how best to align the topics to ensure relevance to the Commission's work. It was noted that there may be opportunities to raise with other agencies such as the Ministry of Health and Social Investment Agency around how they can be engaged.

#### 5. Te Kāhui Mahi Ngātahi environmental scan

Carlton Irving

The Director of Māori Health and Consumer provided board members with the regular environmental scan which was taken as read.

The Board discussed how we can demonstrate engagement in the issues raised in the environmental scans and whether we report back to communities on how they have influenced the Commission's work.

#### 6. Health and Disability Commissioner report

Morag McDowell

The Health and Disability Commissioner (HDC) did not join for this meeting having provided an update at the National Quality Forum the day prior at which a number of members were present.

#### 7. Chief Executive report

Sunny Collings

The Chief Executive report was taken as read.

Discussion focused on:

- The system safety strategy and its progress and accountability for any actions that feature in it and connecting with the Clinical Senate.
- Preparation for a new Statement of Intent and who the stakeholders to be consulted might be including more Māori, primary care and the Medical Council.

#### 8. Discussion with Director General of Health

The Director General of Health Audrey Sonerson joined the meeting in person for a question and answer session on the health sector.

#### 9. Finance and risk report

Bevan Sloan

The finance report was taken as read with the financials agreed to be in good shape heading into the new year. The director agreed to check that human resource delegations which are included in the sub-delegation policy don't need further updating.

The risk report was taken as read.

The Board noted that it provided a good summary of organisational risks. Minor edits were requested.

The Board asked if exit interviews are undertaken for departing staff, and for an update to any outstanding issues identified in the organisational compliance survey at the next meeting.

## **10. Final report on the review of the impact of consumer engagement function** **Carlton Irving**

The Director of Māori Health and Consumer rejoined the meeting to discuss the proposed approach to structuring the consumer engagement function within the Commission.

The director outlined that the intention of the proposed changes is to enable a more purposeful and focused approach to how we use consumer voice to contribute to the Commission's work.

The paper was approved/endorsed with the caveat that the advisory group continues until the final structure is in place.

## **11. Primary care** **Richard Hamblin**

The Director and Associate Director of Health Quality Intelligence joined the meeting in person to discuss the proposal for progressing a primary care programme of work within the Commission.

Discussion focused on the cost of a primary care programme and potential reprioritisation of existing budget and how to usefully engage with existing expert groups to ensure duplication is avoided.

The need to be clear on what parameters are to be put around the term primary care was noted, with primary care covering a range of fields including pharmacy, aged residential care and community care, and that the focus areas should deliver the most impact for the resourcing.

The proposed approach as set out in the paper was agreed.

## **12. How we approach publication/dissemination of material** **Richard Hamblin**

The Director of Health Quality Intelligence presented a paper articulating the Commission's current approach to publishing its work.

Discussion focused on what happens with the publications and information that is published, how it is published and what the impact is, and whether this can be enhanced.

The paper was endorsed.

*Pete Watson left the meeting at 2.57pm.*

## **13 National Mortality Review programme update** **Liza Edmonds / Don Matheson**

The Chair and Director of Mortality Review joined the meeting remotely.

There was general discussion on the mortality work programme, with the National Mortality Review Committee chair noting that it is taking time but that progress is being made.

The following topics were raised:

- Whether there is an opportunity to engage with the Clinical Senate.
- Agencies may want to access the data and what the restrictions of the legislation are.
- What previous legal analysis has been undertaken regarding access to mortality data.
- Whether additional communication around the data access restrictions would be helpful.

Members asked to see any previous legal analysis on the data access issues.

## **14 People, culture and capability**

**Holly Bodiam**

The Director of People, Culture and Capability joined the meeting noting that the team is reviewing figures around pay gaps and ethnicity of employees to ensure data is up to date.

The Board requested that an engagement survey be undertaken, with results to be shared at the February board meeting. It was requested that disability data be included in future HR dashboards and data collection and that the Public Service Commission had useful guidance material for this.

The Director noted that the Commission undertakes exit interviews.

## **15. Consensus items (noting papers)**

### **15.1 Minutes of the meeting held 3 October 2025** **Rae Lamb**

No changes were made to the previous minutes, which were taken as read and approved.

### **15.2 Actions update from 3 October 2025** **Rae Lamb**

No updates were made to the actions.

### **15.3 Board activities** **Rae Lamb**

Additional board activities are to be provided to the board secretary.

### **15.4 Interests register** **Rae Lamb**

Updates to the Interests Register are to be provided to the board secretary.

Additional discussion was held regarding the recent Crown entity chief executive and board induction forum with members noting they were interested in attending the next forum.

The meeting discussed the noting paper regarding progress on the Window on Disability document, with the approach endorsed and additional suggestions made around some of the terms used and approaches taken in the paper.

Discussion on the February strategy session included a request for the Minister's Letter of Expectations to be included with the documents when circulated.

## **Agenda items for February 2026 meeting**

The following items will be included in the agenda for the February board meeting:

- A discussion around risk appetite would be moved to the April meeting.

## **16. Meeting review**

The meeting was favourably reviewed.

*The meeting closed at 4.05pm with a shared karakia.*