



**Health Quality &  
Safety Commission**  
Te Tāhū Hauora

# Minutes of the Board: Meeting No. 115

## 27 February 2026

<b>Date</b>	27 February 2026
<b>Time</b>	1pm – 5pm
<b>Venue</b>	Te Tāhū Hauora, 133 Molesworth Street, Wellington
<b>Chair</b>	Rae Lamb
<b>Board members</b>	Taima Campbell, Shenagh Gleisner, Tristram Ingham (Teams), David Lui, Ron Paterson, Clare Perry, Tereki Stewart (Teams)
<b>Commission staff</b>	Sunny Collings, Bevan Sloan, Adrian Portis (minutes), Aleisha Lawrence (EA to the board), Richard Hamblin and Carl Shuker (item 7), Martin Thomas (item 6), Holly Bodiam (item 8-10).
<b>Apologies</b>	Pete Watson
<b>Guests</b>	Ria Earp, Chair, Te Kāhui Piringa Morag McDowell, Health and Disability Commissioner (Teams)

*The hui began at 1pm.*

### **1) Board only time**

### **2) Board and Chief Executive time**

*The chair welcomed the chair of Te Kāhui Piringa and the Health and Disability Commissioner to the meeting at 2pm.*

### **3) Consensus items**

**Rae Lamb**

Insights Report (see item 8)

The board noted that further work is to be undertaken to provide a breakdown by disability and ethnicity of Commission staff.

#### **4) Health and Disability Commissioner (HDC)**

**Morag McDowell**

The HDC provided an update on her work, including complaint volumes and areas of focus.

The HDC noted the development of their own disability report and their related analysis of complaints from people with disabilities.

The board discussed the opportunity to increase a focus, jointly with HDC, on disability care and ensure communications are aligned where appropriate.

#### **5) Chief Executive report**

**Sunny Collings**

Dealt with in board only time.

#### **6) System Safety Strategy**

**Martin Thomas**

The Commission's clinical director provided a summary of the development process for the strategy to date and what is wanted from the final strategy design.

Board members discussed the current state of the strategy and agreed to separate the strategy from the action plan. The board requested to see a revised draft with a summary of who/which groups have endorsed it.

### **Afternoon Tea**

#### **7) Draft Window on Disability**

**Richard Hamblin and Carl Shuker**

The chair noted the quality of the draft Window document and noted that alignment with HDC's upcoming work in this area would be useful where appropriate.

Board member's noted:

- Some minor edits around consistency and placement.
- Further discussion is needed around the Commission's response to the findings.
- It would be useful to engage with other agencies on the content of the Window and their work with disabled people.
- There is work already happening within the Commission and across National Quality Forum members and some additional recommendations around this could be useful.

The board requested additional work on the recommendations before it is finalised and asked for them to be circulated to the board by email.

Engagement with relevant agencies on the recommendations was requested.

#### **8) Insights Report**

**Richard Hamblin**

There was general discussion about the Insight Report and the high quality of it.

The board noted that it supported Insight Reports being made more publicly available and visible.

**9) Staff Engagement Survey Results**

**Holly Bodiam**

The Director of People Culture and Capability provided background context to the staff engagement survey and presented a review of the results.

The board discussed next steps and how the organisation would be engaged on the survey results.

The board requested a copy of the verbatim comments.

**10) Appointment of Co-Chairs to CAG**

**Holly Bodiam**

Approved

**11) Consumer Advisory Group Environmental Scan**

**Holly Bodiam**

A board member suggested we need a partner paper to these reports and clarity around what the Commission’s role is in regard to the issues raised in them.

It was agreed further consideration would be given to how the board responds to these scans and what sort of content might be most useful.

**12) Finance and IT Security Update**

**Bevan Sloan/Adrian Portis**

The finance report was taken as read.

The Director of Finance and Digital noted that there may be additional movement over the next month regarding finances and discussed some of the recent audit committee agenda items and approved the sensitive expenditure policy.

The risk report was taken as read with no issues raised.

Contract negotiations for the three-year patient experience survey were discussed, including 2025 changes to procurement rules, and the contract was approved.

**13) Consensus items and Standard business**

**Minutes of the meeting held November 2025**

**Rae Lamb**

No changes were made to the previous minutes, which were taken as read and approved.

**Actions update from November 2025**

**Rae Lamb**

No updates were made to the actions.

**Board activities**

**Rae Lamb**

Additional board activities are to be provided to the board secretary.

**Interests register**

**Rae Lamb**

Updates to the Interests Register are to be provided to the board secretary.

#### **14) Noting papers**

All papers were taken as read.

#### **15) Agenda items for April meeting**

The following items will be included in the agenda for the April board meeting:

- Risk appetite (for May board and CE day)
- Discussion re advisory groups
- Consumer engagement plan
- Draft SOI

#### **Meeting review**

Patient story item to be deferred for future meetings.

What is the Commission doing in response to what we said around the Abuse in Care inquiry. Agreed this is for later discussion when have more time.

**The meeting closed at 4.45pm with a karakia.**