

## Notes of the 63<sup>rd</sup> meeting of the Health Quality & Safety Commission Board held on 28 September 2017 in Auckland

Members: Prof Alan Merry (Chair), Dr Dale Bramley, Shelley Frost, Dr Gloria Johnson, Dr Bev O'Keefe, Gwen Tepania-Palmer.

Staff: Dr Janice Wilson, Chris Walsh, Diane de Rochester (EA), Ethan Tucker (minutes), Deon York (item 9 below only). Participating via videoconference or teleconference: Bevan Sloan, Richard Hamblin, Kiri Rikihana, Gillian Bohm, Iwona Stolarek (all items), Tania Simmons & Sarah Upston (item 6), Carmela Petagna (items 7-8), Gabrielle Nicholson (item 7), Billy Allan (item 8), Karen Orsborn (item 10).

Guests: Dr Andrew Jull (pressure injuries clinical advisor, via teleconference, item 7), Dr Lynne Maher (Ko Awatea, item 9).

Apologies: Bob Henderson, Dame Alison Paterson

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Key points and decisions are summarised below.

- The minutes of the previous meeting were **approved**.
- The actions of the previous meeting were **updated** and **noted**.
- The interests register and special register of interests were **updated**.
- Members Board related activities were **noted**
- The financial report and risk register **noted**
- The CE Report was **noted**
  
- A **patient story** was provided by way of a video

### Key decisions – the Board:

- a. **provided** comments on the draft briefing to the incoming Minister, which will be updated and circulated to the Board
- b. **agreed** that the 2016/17 Learning from Adverse Events report be released on 24 November 2017, following amendments
- c. **noted** proposed high level changes to Commission investment in priority work, resulting from ELT discussion
- d. **noted** that detailed 2018/19 budgets will be developed for inclusion in the 2018/19 Statement of Performance Expectations.

### Briefing to the incoming Minister

Dr Wilson outlined the contents of the draft briefing to the incoming Minister (BIM), which was prepared and circulated before the general election. Official guidance suggests that a BIM should only provide sufficient information to meet a Minister's initial requirements to understand our organisation and what it does.

The Board:

- **provided** comments on the draft briefing to the incoming Minister, which will be updated and circulated to the Board

### **Adverse events report**

*Tania Simmons & Sarah Upston joined the meeting via videoconference*

The Board reviewed the draft 2016/17 Learning from Adverse Events report, which is scheduled to be published on 24 November. The report contains:

- a summary of key changes to the National Adverse Events Reporting Policy 2017
- highlights of programme and sector activities for 2016/17
- numbers of adverse events reported by DHBs (542), with specific commentary on the two largest categories: clinical management events (283 events, representing 52% of all adverse events reported by DHBs to the Commission), and falls (210 events)
- numbers of adverse events reported by non-DHB health and disability service providers to the Commission in 2016/17 (86), with commentary on private surgical hospitals and ambulance services.

The Board:

- **agreed** that the 2016/17 Learning from Adverse Events report be released on 24 November 2017
- **noted** that a revised draft will be circulated to the Board by email

### **Proposed pressure injury prevention QSM**

*Dr Andrew Jull, Carmela Petagna & Gabrielle Nicholson joined the meeting via video/teleconference for this item*

Carmela Petagna presented the paper setting out the contents of proposed in-hospital pressure injury measurement to understand hospital-acquired pressure injury. Many in the sector are waiting for guidance and leadership on measurement, which these QSMs provide.

The Board:

- **noted** draft process and outcome measures for pressure injury prevention: Process 1: Percentage of patients with a documented pressure injury assessment  
Process 2: Percentage of at risk patients with a documented individualised care plan  
Outcome: Percentage of patients with hospital-acquired pressure injury
- **noted** planned engagement with the sector on the proposed QSMs, with a report back due in February 2018

### **Proposed medication safety QSM**

*Carmela Petagna & Billy Allan joined the meeting via videoconference for this item*

Billy Allan presented the paper setting out the contents of proposed measurement to better understand medication safety, with a particular focus on the safe use of opioids. The paper proposes a measurement approach incorporating two process QSMs and one outcome QSM. The planned measures are:

- Process 1: Sedation scores measured
- Process 2: Bowel function recorded/monitored
- Outcome: Opioid-related Adverse Drug Events

Sector feedback, through regional workshops, has confirmed a strong interest in having a suite of markers to promote behaviour change.

The Board:

- **noted** the draft process and outcome measures to better understand the safe use of opioids:  
Process 1: Sedation scores measured  
Process 2: Bowel function recorded/monitored  
Outcome: Opioid-related Adverse Drug Events
- **noted** planned engagement with the sector on the proposed QSMs, with a report back due in February 2018

### **Consumer / co-design training**

*Chris Walsh, Deon York and Dr Lynne Maher joined the meeting for this item*

The consumer engagement team and Dr Maher from Ko Awatea led the Board in a 90-minute consumer engagement and co-design workshop to explore the Commission's commitment to consumer engagement and the methods used to spread co-design approaches in the sector. The team explained that co-design should be the default setting for designing services, rather than an add-on. It helps us to understand and respond to what matters to patients and their families/whānau, and this investment in time helps clinicians to save time and resources. It also has benefits for higher quality care that better meets the needs of patients, families and staff.

### **Updated strategic budget for 2018/19 and outyears**

*Karen Orsborn joined the meeting via teleconference for this item*

Dr Wilson introduced the discussion in light of the issues considered at the last Board meeting, which contribute to the Commission preparing a balanced budget for 2018/19.

The Board:

- **noted** the proposed high level changes to Commission investment in priority work, resulting from ELT discussion
- **noted** that detailed 2018/19 budgets will be developed for inclusion in the 2018/19 Statement of Performance Expectations