

Notes of the 58th meeting of the Health Quality & Safety Commission Board held on 16 February 2017 in Auckland

Prof Alan Merry (Chair), Dr Dale Bramley, Shelley Frost, Robert Henderson, Dame Alison Paterson, Heather Shotter, Gwen Tepania-Palmer (to 3pm)

Staff: Dr Janice Wilson (Chief Executive), Karen Orsborn, Bevan Sloan, Richard Hamblin, Chris Walsh, Gillian Bohm, Liz Price (item 6, via teleconference), Gary Tonkin (item 8), Diane de Rochester (EA), Ethan Tucker (minutes)

Guests: Te Roopū Māori (item 7), Sally Roberts (infection prevention and control clinical lead, item 8)

Apologies: Dr Bev O'Keefe

Key points and decisions are summarised below.

- The minutes of the previous meeting were **approved**.
- The actions of the previous meeting were **updated** and **noted**.
- The interests register and special register of interests were **updated**.
- Members Board related activities were **noted**
- A **patient story** was provided by way of a video
- The chief executive presented a report which included the following topics:
 - The Whakakotaki primary care initiatives
 - OIA timelines records
 - WHO global patient safety challenge
 - PMMRC's coordination and epidemiology contracts with Uniservices
- Richard Hamblin described a paper prepared by an external consultant, which examines the boundaries between quality improvement and quality assurance, and gave a presentation on some of the paper's findings and his recent discussions with European colleagues. The Commission observes international developments in this area, including the umbrella group set up in Scotland, which aims to improve quality, provide evidence, and assure quality. The Board discussed how Healthcare Improvement Scotland defines its broader contribution, which includes providing independent quality assurance.

The Board:

- **noted** proposed options for better aligning the Commission's quality improvement activities with quality assurance activities
- **agreed** that staff should investigate greater engagement with quality assurance, and provide further information to the Board in due course
- Dr Wilson presented the first draft of the Commission's new SOI, which is due to the Ministry of Health for initial comments by 1 March. The document sets out the Commission's medium term strategy for the next four years. It builds on the work already done for the Performance Improvement Framework (PIF) 'four year excellence horizon' and the draft Towards 2022 internal discussion document.

The Board:

- **noted** and provided comments on the draft 2017-21 SOI, which will be incorporated in the version to be sent for Ministry of Health comment by 1 March and will return for approval at the 6 April Board meeting
- Members of Te Roopū Māori joined the meeting for a discussion of the Commission's work to advance Māori health, and in particular how this is reflected in the draft SOI. Te Roopū discussed how best to reflect the

Commission's commitment to Māori health equity and how to distinguish this commitment from the broader commitment to health equity.

The Board:

- **agreed** to adopt two changes to the draft SOI section on 'Responsibilities under the Treaty of Waitangi' recommended by Te Roopū Māori, and accepted Te Roopū's feedback on the remainder of the SOI
- **agreed** to receive a proposal for a Māori improvement programme proposal or options for proposals at an upcoming Board meeting
- **noted** the importance of meaningful engagement with the Implications for Māori section in the Board paper template
- The Board considered the technical issues raised by the hand hygiene update, which arises from discussions at the 21 July 2016 Board meeting. These issues include increasing the clinical areas audited for hand hygiene compliance, validating the programme's process and outcome markers, and providing further detail about the relationship between hand hygiene compliance and *Staph aureus* rates.

The Board:

- **agreed** to the publication of data related to hand hygiene spread by DHBs as part of the existing hand hygiene audit reports
- **agreed** that an additional structure marker for hand hygiene auditing is not necessary at this time
- **noted** that validation of the process measure will be conducted via paired/parallel and cross-ward auditing along with internal and external data review methods
- **noted** that healthcare associated *Staphylococcus aureus* bacteraemia (HA-SAB) validation will be conducted using a quality improvement approach to improve current surveillance practice and increase capability
- Karen Orsborn presented the first draft of the Commission's new SPE, which like the draft SOI is due to the Ministry of Health for initial comments by 1 March. The SPE defines the Commission's objectives for the coming reporting year from 1 July 2017 and will form the basis of quarterly reporting to the Ministry and the deliverables set out in the Board's balanced scorecard.

The Board:

- **noted** and provided comments on the draft 2017/18 SPE, which will be incorporated in the version to be sent for Ministry of Health comment by 1 March and will return for first draft approval at the 6 April Board meeting
- The Board agreed to proposals to extend the appointments of three Suicide Mortality Review Committee (SuMRC) members, to allow the committee to continue to exist while its future is determined. The term of the extension was increased from the six months in the paper to 12 months, to allow greater time for discussion. It also approved extending the term of appointment for Child and Youth Mortality Review Committee (CYMRC) chair Dr Felicity Dumble, to allow her a second term of three years.

The Board:

- **agreed** to reappoint SuMRC members Prof Robb Kydd, Dr Sarah Fortune and Prof Roger Mulder for a further 12 months to 31 March 2018, to maintain a 'holding committee' while SuMRC's future is considered
- **agreed** to reappoint CYMRC chair Dr Felicity Dumble to a second term of three years to 1 July 2020
- Bevan Sloan presented the Chief Financial Officer's regular finance update and the updated risk register. The **finance update** for the period ending 31 January 2017 shows a \$2.472m surplus against a planned SPE surplus for the period of \$2.354m. Mr Sloan provided an update on all of Government IT security risk evaluation and the way the Commission is managing these risks. He also provided a brief update on WAP2 accommodation developments, including discussions with the Ministry of Health on a potential Health hub.

The Board:

- **noted** the financial results for the period ending 31 January 2017.
- The balanced scorecard and exception report were presented and **noted**.
- The correspondence file was **noted**