

## Notes of the 53rd meeting of the Health Quality & Safety Commission Board held on 19 May 2016 in Auckland

Present: Prof Alan Merry (Chair), Robert Henderson, Dr Bev O'Keefe, Dame Alison Paterson (*to 3.15pm*), Heather Shotter, Gwen Tepania-Palmer (*from 10.40am*)

In attendance: Dr Janice Wilson (Chief Executive), Karen Orsborn, Bevan Sloan, Richard Hamblin, Chris Walsh, Iwona Stolarek, Shelley Hanifan (via teleconference, items 6 & 9), Carmela Petagna (via teleconference, item 11), Diane Aaltonen, Ethan Tucker

Guests: Dr Leona Wilson (POMRC Chair, item 6), Assoc Prof Warwick Bagg (patient story, item 7), Dr Sue Belgrave (PMMRC Chair, item 9), Sandy Blake (via teleconference, item 11).

Apologies: Dr Dale Bramley, Shelley Frost, Anthony Hill (Health & Disability Commissioner)

Key points and decisions are summarised below.

- The minutes of the previous meeting were **approved**.
- The actions of the previous meeting were **updated** and **noted**
- The interests register and special register of interests were **updated**.
- Members Board related activities were **noted**
- The finance report was presented and **noted**:
  - WAP2 accommodation project
  - Audit New Zealand's audit
  - The NZIER Report

The Board:

- **noted** the financial results for the 10 months to 30 April 2016
- **agreed** the Commission should continue to participate in the WAP2 process, but needs to advance its justification for the space the Commission needs and the financial arrangements to make this sustainable, and depending on the important assurance that it will not be worse off financially
- **agreed** that as an alternative the Commission would be willing to continue in its current more cost effective accommodation arrangements in the interim while outstanding financial and privacy issues relevant to the Commission and Crown entities in general are considered, with one potential option being to defer our participation until WAP3
- **agreed** to write to Audit NZ agreeing to the proposed audit timeframes but outlining the Board's preference to bring dates forward
- **agreed** that the Finance and Audit Committee terms of reference be amended to focus only on audit and risk, and its name be changed to the Audit Committee
- The Health & Safety Report was presented and **noted**
- The balanced scorecard and exception report were presented and **noted**.
- Perioperative Mortality Review Committee (POMRC) Chair, Dr Leona Wilson presented the fifth report which will be published by 13 June 2016 to coincide with the POMRC annual national workshop. The report contains key findings in two new areas: 30-day mortality following general anaesthesia, and day-of-the-week mortality.

The Board:

- **agreed** to publish the POMRC 5<sup>th</sup> report on the Commission's website on 13 June 2016

- **noted** that a communications plan will be developed and the Minister's office will be included in this plan, and be briefed about this report before it is published.
- A **patient story** was provided by a medical professional who was admitted to hospital with kidney stones and how he found the experience from the view-point of a patient.
- The Board considered another appointment to the Child and Youth Mortality Review Committee. Dr Arran Culver is currently Clinical Leader of Younger Persons Community Mental Health Services for the three Wellington region DHBs, and was previously Deputy Director of Mental Health at the Ministry of Health from 2012 to 2015. One further CYMRC position remains unfilled and will be considered in due course.

The Board:

- **noted** that:
  - a. on 25 November 2015 the Board agreed to advertise for three new CYMRC members
  - b. on 13 April 2016 the Board agreed to appoint Prof Shanthi Ameratunga to CYMRC
- **agreed** to appoint Dr Arran Culver to CYMRC for three years from 1 June 2016, subject to background checks
- Dr Sue Belgrave, Chair discussed the Perinatal and Maternal Mortality Review Committee's (PMMRC) 10<sup>th</sup> report, which will be published by 28 June 2016 to coincide with the PMMRC annual national workshop. The report includes analysis of perinatal mortality, maternal deaths and neonatal encephalopathy, and also includes two special topics on leading causes of maternal mortality: suicide and amniotic fluid embolism.

The Board:

- **agreed** to publish the PMMRC 10<sup>th</sup> report on the Commission's website on 28 June 2016
- **noted** that a communications plan will be developed and the Minister's office will be included in this plan, and be briefed about this report before it is published.
- The chief executive presented a report which included the following topics:
  - attendance at the Ministry of Health's two-day symposium to launch the New Zealand Health Strategy
  - recent discussions with the Advance Care Planning Cooperative
  - meetings and interaction with some DHBs
  - discussion with David Galler around existing networks
- An evaluation report on the Commission's falls programme has shown a measurable reduction of harm in the area focused on, and discusses what the sector might need to support a sustained focus on reducing harm from falls. The report also sets out suggestions from stakeholders for an overall future direction for the falls programme, and more specifically, initiatives such as further capability building and engagement to build stronger regional networks.

The Board:

- **noted** the Synergia evaluation of the Commission's falls programme, which will be published on the Commission website
- **noted** that the evaluation findings will influence the future focus of the Commission's falls programme
- Gillian Bohm and Iwona Stolarek presented the final draft of their quality and safety capability framework, which is designed to develop stronger quality improvement and patient safety knowledge and skills amongst consumers and health care workers. Considerable sector and consumer feedback has been incorporated in the draft.

The Board:

- **noted** the draft capability framework, which has undergone extensive discussion and feedback, and which reflects this feedback and revisions recommended by the Health Quality and Safety Capability and Leadership Building Programme expert advisory group
- **approved** the final draft capability framework for publication and distribution

- **noted** the capability framework will be updated in the future to incorporate new evidence, measurement tools and user feedback.
- Richard Hamblin discussed the Commission's proposed approach to developing an experience survey for aged residential care, which is to be delivered to the Minister of Health by 30 June 2016.

The Board

- **agreed** to provide a costed proposed solution to the Minister of Health for a consumer experience tool based on a face to face interview tool to support local improvement in aged residential care.
- The correspondence file was **noted**