

Notes of the 56th meeting of the Health Quality & Safety Commission Board held on 23 September 2016 in Wellington

Present: Prof Alan Merry (Chair), Dr Dale Bramley, Shelley Frost, Robert Henderson, Dr Bev O'Keefe, Dame Alison Paterson (to 1.45pm) Heather Shotter (to 3:20pm), Gwen Tepania-Palmer

In attendance: Dr Janice Wilson (Chief Executive), Karen Orsborn, Bevan Sloan (via videoconference, items 3-4, 8-12 below), Richard Hamblin, Chris Walsh, Gillian Bohm, Iwona Stolarek, Liz Price, Diane de Rochester (EA), Ethan Tucker (minutes)

Guests: Patient story guest (item 2), Assoc Prof Julia Tolmie (FVDRC chair, item 3).

Apologies: None

Key points and decisions are summarised below.

- The minutes of the previous meeting were **approved**.
- The actions of the previous meeting were **updated** and **noted**.
- The interests register and special register of interests were **updated**.
- Members Board related activities were **noted**
- A **patient story** was provided by way of a guest her spoke about her experience with cancer treatment
- Assoc. Professor Julia Tolmie presented her paper on FVDRC governance proposals which describes ideas for committee practice after she steps down as chair (but not as a member) at the end of December 2016.

The Board:

- **agreed** to thank Assoc Prof Julia Tolmie for her proposals for the Family Violence Death Review Committee, many of which apply across the Commission's work
- **agreed** that Prof Tolmie's views be developed into a discussion paper for Commission staff and stakeholders, to promote thinking on how to strengthen and improve change work
- **agreed** to respond to Assoc Prof Tolmie's proposals after consultation with FVDRC, MRC Chairs and the Maori caucus, and once policy advice has been developed for the Board
- **noted** that staff will work with Assoc Prof Tolmie to develop a distributed leadership model within frameworks, while consultation on the FVDRC review and developing advice is occurring
- The Board noted Alison Paterson's recent conversation with Dr Margaret Wilshire, Chief Medical Officer of Auckland DHB, and the latter's praise for the Commission's role in the sector and for Dr Wilson's work as chief executive of the Commission.
- The Board discussed the importance of accurate governance advice to the sector and the Commission's important role bringing all DHBs up to a high standard of governance and accountability for quality and safety improvement.
- Considering the draft **Towards 2022** document, the Board continued its discussions from the August meeting on the Commission's future direction and how new work can be incorporated in a context of available funding constraints. The Statement of Intent presents the opportunity to set out the Commission's priorities and the quality and safety leadership role we see for ourselves in the sector, and signal how the various aspects of the Commission's work contribute to these goals.

The Board:

- **agreed** there is a need to shift towards new investment in primary care improvement programmes in short and medium term planning
- The final draft 2015/16 adverse events report was presented. This is intended for publication on 10 November. The report still is subject to editing and formatting. The report shows an adverse events total of 520 for 2015/16. The number of reported falls has decreased, and three DHBs have reported no falls with fractured neck of femur this year. The prevalence of reportable event brief Part B reports (which contain a summary of findings and recommendations regarding an event) was discussed, which is not the same as the

number of reviews. The Board would welcome a stronger stance in the report on the Part Bs. Clinical management events have increased since last year, potentially reflecting a greater systems focus in DHBs.

The Board:

- **agreed** that the Learning from Adverse Events report be released on 10 November
- **noted** that the report shows an adverse events total of 520 for 2015/16, down from 525 in 2014/15
- **noted** that feedback on the draft report can be taken until 28 September
- **noted** the verbal update on final expert advisory group feedback

The Board **noted** the MRC appointments update and approved the proposed appointment of Stephanie Thomson for a three-year term to POMRC, replacing Teena Robinson.

The Board:

- **noted** current plans for mortality review committee appointments and succession planning
- **noted** FVDRC chair Assoc Prof Julia Tolmie's proposals for her committee's engagement and governance
- **noted** that Teena Robinson has been serving as a co-opted POMRC member until a suitable candidate is found
- **agree**, on the recommendation of panel chair Dr Leona Wilson, to appoint Stephanie Thomson for a three-year term from 1 October 2016 to replace Teena Robinson as the second POMRC nursing representative, subject to background checks
- The chief executive presented a report which included the following topics:
 - Updates on the Commission's temporary lead role in advance care planning
 - plans for a tender process to contract the support services for the Perinatal and Maternal Mortality Review Committee's epidemiology, report writing, and data and review coordination.
 - WAP2 process
- The balanced scorecard and exception report were presented and **noted**.
- Bevan Sloan presented by videoconference the Chief Financial Officer's regular finance update and the updated risk register. The WAP2 accommodation project update was noted.

The Board:

- **noted** the financial results for the two months ending 31 August
- **noted**:
 - the interim audit report went to the Audit Committee on 6 September
 - the minutes of the Audit Committee meeting
- **noted** the status of the Wellington Accommodation Project (WAP2).
- The correspondence file was **noted**
- An update on pressure injuries work was **noted**
- A copy of the Ministry of Health's Q4 2015/16 summary report to Hon Dr Jonathan Coleman was **noted**.