

Meeting Minutes

Meeting:	Trauma rehabilitation project expert advisory group meeting
Location:	Via Zoom
Date:	Wednesday 18 November 2020
Time:	9–11am
Attendees:	Kat Quick, Ian Winson, Katherine Winson, Lee Taniwha, Te Rina Ruru, Christine Howard-Brown, Roxanne Waru, Sarah Shannon, Tim Dunn, Jonathan Armstrong, Gina Marsden, Annie Jones, Alice Theadom, Sarah Hawkins, Subramanya Adiga, Siobhan Isles, David Drower, Gillian Bohm, Sandy Ngov, Ian Civil
Guests:	Becky George
Apologies:	Gabrielle Nicholson, Trish Fredericksen, Sean Gray
Chair:	Kat Quick

Discussion	Actions/Follow up
<p>Introductions</p> <p>Minutes and actions from the last meeting were approved.</p> <p>Becky George, clinical principal advisor, Ministry of Health is attending in place for Martin Chadwick.</p>	
<p>Update on scoping work</p> <p>Sector engagement:</p> <ul style="list-style-type: none"> - Kat ran a workshop at the National Trauma Network reference group day (~40 key network stakeholders). This was a session on the biggest opportunities and scope for improvement; the group brainstormed solutions based on impact and effort: <ul style="list-style-type: none"> o top five issues: transitions of care, coordination of care, unwarranted variation, resourcing for rehab and lack of Māori representation in the workforce o solutions proposed: access to psychological and pain services, use of virtual consultations, discharge planning processes, improved information sharing/visibility and robust assessments. - Kat presented on this project at the National Trauma Symposium (~250 attendees) - national rehab providers group meeting in early December - ongoing engagement to continue building understanding of trauma rehab. <p>Other:</p>	

Discussion	Actions/Follow up
<ul style="list-style-type: none"> - A patient experience story was drafted for the annual report. Issues/challenges are consistent with scoping work to date. <p>Update on data work</p> <ul style="list-style-type: none"> - Data match and analysis is underway to link the trauma network registry data with ACC data. - Australasian Rehabilitation Outcomes Centre (AROC) data link is pending approval from the trauma registry data governance group. - PROMs (patient reported outcomes) project and the Māori experiences of rehab project are underway. 	
<p>Project plan</p> <p>The project risk register is an internal document and will not be shared publicly.</p> <p>The group endorsed the draft version of the implementation plan.</p> <p>Terms of reference (TOR) revision:</p> <ul style="list-style-type: none"> - the agreed terms of reference were sent to this group to sign and return - verbal agreement on revision: this group will cover both the scoping and implementation phases of the project. <p>National collaborative next steps:</p> <ul style="list-style-type: none"> - we requested key contact persons for the local improvement projects. Half of the responses received are from district health boards (DHBs) and half from rehab provider services - set up zoom meetings late 2020/early 2021 to outline the key steps before March 2021 (scheduled learning session 1). 	<ol style="list-style-type: none"> 1. Kat to update the project risk register. 2. Kat to amend implementation plan to update March 2021 as first learning session.
<p>Group feedback on key issues</p> <ul style="list-style-type: none"> - Coordination of care and transitions of care are very closely linked, particularly from a DHB perspective. - Communication between ACC case managers and patients that focus on supporting the relationship. - Reducing unwarranted variation will have a high impact and is essential to enhancing national consistency to improve service provision. - Visibility on the support services consumers are entitled to, including the shared care platform work from the Ministry. - Visibility on what the pathways are for patients (transparency on where referrals or other requests are at) and clinicians (who can they refer patients to/unaware of the services, especially in areas of high staff turnover). - Consideration should be given to simple process changes (ie, amending the early cover form) that remove obstacles further along a patient's journey. - Equity is overarching across all the issues highlighted – this should not be siloed as an independent issue. With this view, 	<ol style="list-style-type: none"> 3. Kat and Gillian to discuss support re Māori leadership/guidance for this project.

Discussion	Actions/Follow up
<p>Te Ao Māori is not set at the forefront of the project as intended.</p> <p>The Commission has supports in Māori/Tikanga expertise. The project team can discuss how to link into available resources and better embed this into the project and bring Māori leadership forward.</p>	
<p>Presentations: <i>Slides will be shared with the group.</i></p> <p>Trauma rehabilitation – Sarah Shannon, Bay of Plenty DHB Rehabilitation outcome measures – Alice Theadom, AUT</p>	<p>4. Sarah and Alice to share their slides</p>
<p>Other business</p>	
<p>Close – The next meeting is scheduled for 17 February 2021</p>	