# Trauma rehabilitation national collaborative project application form

Please complete all text boxes (column 2) of this form for your application. The text boxes will expand as you type.

**If you have any questions about the amount or type of detail to include in your application, or need help to complete this form, please contact Sandy Ngov, project coordinator, on 021 587 104 or** **help@majortrauma.nz****.**

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| **Section 1: Project information** |
| Project location (region, town or city where the project will be based) |  |
| If this application is related to any other proposals, please note this here |  |
| Brief title of the project |  |
| What is the problem this project is trying to address?Why this project is important?  | [Describe the problem and how you know it is a problem] |
| What are you proposing to do? | [Describe your ideas for change] |
| **Section 2: Your details** |
| Lead organisation |  |
| Primary contact person: |  |
| * Name
 |  |
| * Job title
 |  |
| * Mobile number
 |  |
| * Email address
 |  |
| * Postal address
 |  |
| List the organisations and expertise involved in this project, providing names and job titles where possible  |  |
| If you are aware of any potential or perceived conflicts of interest, please declare these here |  |

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| **Section 3: Alignment with Commission’s strategic priorities***Describe how your project is relevant to these priorities* |
| Improving experience for consumers and whānau |  |
| Embedding and enhancing Te Tiriti o Waitangi, supporting mana motuhake |  |
| Achieving health equity |  |
| Strengthening systems for quality services |  |
| **Section 4: Organisational support** *Complete this section with your project sponsor*  |
| Project sponsor name  | [The project sponsor is the senior leader accountable to the organisation for the project outlined in this application] |
| Project sponsor job title |  |
| Project sponsor email |  |

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(project sponsor name),* as the project sponsor, have

committed to supporting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*(project applicant)* while taking part in this

project by:

* ensuring this project is aligned with strategic organisational goals
* signing off on the project charter
* attending regular project progress meetings (monthly recommended)
* providing appropriate resources for the project
* maintaining the priority of the project in the face of competing demands
* removing barriers to testing and implementing changes
* communicating the project story and progress to others in the organisation.

**Project sponsor signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**