

## Adverse event learning programme (AELP)

### February - March 2022 cohort (general)

Section	Date and format	Details	Preparation required for this session
<b>Drop-in session</b> <i>Optional</i>	<b>10 February 2022,</b> <b>12–1pm</b>  Online Zoom session	<ul style="list-style-type: none"> <li>• Introduction to the programme</li> <li>• How to complete the online modules</li> </ul> <p>Attend this session for an informal chat about the course requirements. Meet the faculty and bring any questions you might have about the programme. These sessions will be recorded and made available to anybody unable to attend a session.</p>	Create your login for LearnOnline. Enrolment instructions will be provided at the time of registration.
<b>Part one</b>  Complete first set of online modules	<b>Complete between</b> <b>10 February – 3 March 2022</b>  Five hours of self-directed online learning	<ul style="list-style-type: none"> <li>• Topic 1: National adverse events reporting policy</li> <li>• Topic 2: Before the event</li> <li>• Topic 3: The role of open communication</li> <li>• Topic 4: Meeting the needs of Māori in adverse event review</li> <li>• Topic 6: Introduction to restorative practice</li> </ul>	Your login for LearnOnline is required to access these online modules. Refer to your registration confirmation email for instructions to create your profile.
<b>Part two</b>  Virtual workshop one	<b>3 March 2022,</b> <b>9am–12.30pm</b>  Half-day virtual workshop	<ul style="list-style-type: none"> <li>• Consumer perspective</li> <li>• Meeting the needs of Māori in adverse event review</li> <li>• Introduction to restorative practice</li> </ul>	<ul style="list-style-type: none"> <li>• Online Topic 4: Meeting the needs of Māori in adverse event review</li> <li>• Online Topic 6: Introduction to restorative practice</li> </ul>
<b>Part three</b>  Complete second set of online modules	<b>Complete between</b> <b>virtual workshops</b> <b>one &amp; two (3–31 March 2022)</b>  Three hours of self-directed online learning	<ul style="list-style-type: none"> <li>• Topic 5: Supporting staff involved in adverse events</li> <li>• Topic 7: An introduction to human factors</li> <li>• Topic 8: An introduction to Learning Reviews</li> </ul>	
<b>Part four</b>  Virtual workshop two	<b>31 March 2022,</b> <b>9am–1pm</b>  Half-day virtual workshop	<ul style="list-style-type: none"> <li>• An introduction to Learning Reviews workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Online Topic 8: An introduction to Learning Reviews</li> </ul>