Shared learning tool

This shared learning tool is designed to be used by health providers to capture and share local lessons learnt following events of harm. Providers are free to adapt the document as required to make it locally or nationally relevant.

Learning from SAC[[1]](#footnote-2) 3 and 4 events, which do not need to be reported to Te Tāhū Hauora Health Quality & Safety Commission, can also be included.

Sharing lessons learnt can be helpful to other providers regionally and nationally and builds national learning.

Te Tāhū Hauora Health Quality & Safety Commission will support providers to share learning in a way that is not identifiable, via our learning platforms. We will only publish information by permission from the relevant providers. Likewise, providers must follow all privacy and consent policies and processes while using this tool.

Content in green below is for guidance only and can be deleted from the final document.

Please contact adverse.events@hqsc.govt.nz with any questions, feedback or completed documents.

|  |  |
| --- | --- |
| **Organisation:** |  |
| **Reference number(s):** |  |
| **SAC rating** |  |

What happened?

Provide a brief narrative of the harm event or cluster of events. Please incorporate the consumer and/or whānau perspective.

Click or tap here to enter text.

What was learnt?

Describe what learning opportunities arose during the sensemaking process that are relevant to other providers and what current processes work well.

Click or tap here to enter text.

Equity

Describe any equity issues highlighted during the review process and what solutions were suggested.

Click or tap here to enter text.

What are the recommended actions for improvement?

Describe the system level actions for improvement being implemented in your organisation to address the learning.

Click or tap here to enter text.

Template developed by Te Tāhū Hauora Health Quality & Safety Commission, June 2023, and available online at [www.hqsc.govt.nz](http://www.hqsc.govt.nz).

1. Severity Assessment Criteria. [↑](#footnote-ref-2)