

## Systems safety rōpū terms of reference

The systems safety rōpū is a leadership collaborative with a strategic focus on facilitating systems safety across the health and disability sector. It incorporates an emphasis on a resilient health care | tiaki hauora pakari approach that includes systems thinking and human factors to strengthen safe provision and receipt of care'. The rōpū will contribute to achieving the Health Quality & Safety Commission's vision, 'Hauora kounga mō te katoa | Quality health for all'.<sup>1</sup>

The rōpū recognises the Commission's enduring priorities based on Te Tiriti o Waitangi and will embed these within the agreed mahi:

- kāwanatanga – partnering and shared decision making
- tino rangatiratanga – recognising Māori authority
- ōritetanga – equity
- wairuatanga – upholding values, belief systems and world views.

The Commission is committed to Te Tiriti o Waitangi and demonstrates this through partnership and the facilitation model of this rōpū, which will apply the 'three-house model' to enable and build positive relationships between all. The 'three-house model is inclusive of both te ao Māori and Western approaches to governance'.<sup>2</sup> This enables respectful discourse to occur from both Te Whare Iwi and Whare Tauwi through to the Whare te Tiriti (collective systems safety whare).

### Purpose

This rōpū will lead the establishment and embedding of systems safety and a resilient health care approach within Aotearoa New Zealand. The rōpū will engage with key stakeholders across the sector focusing on transparency, a combined understanding and collective responsibility to improve systems safety.

The function of this rōpū is driven by the Commission's mission statement to:

- whakauru – involve
- whakamōhio – inform
- whakaawe – influence
- whakapai ake – improve.

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<sup>1</sup> Health Quality & Safety Commission. 2020. *Tauākī Koronga | Statement of Intent 2020–24*. Wellington: Health Quality & Safety Commission. URL: [www.hqsc.govt.nz/publications-and-resources/publication/4048](http://www.hqsc.govt.nz/publications-and-resources/publication/4048).

<sup>2</sup> Webster K, Cheyne C. 2017. Creating Treaty-based local governance in New Zealand: Māori and Pākehā views. *Kōtuitui: New Zealand Journal of Social Sciences Online* 12(2): 146–64. DOI: 10.1080/1177083X.2017.1345766.

In the first 12 months we will:

- whakauru in how we collectively support the sector's understanding of human factors and restorative practice approaches
- whakamōhio through focused human factors and restorative practices capability building
- whakaawe the sector to consider a resilient health care approach
- whakapai ake quality care through the development of an Aotearoa systems safety action plan.

## **Membership**

The systems safety rōpū will comprise a minimum of 13 members who are external to the Commission. There are two chairs, one of which must come from the Whare Iwi. The position of co-chair is appointed by the Commission in discussion with the rōpū. The rōpū is supported by members of the Commission's quality systems group. This support includes, but is not limited to, arranging meetings and recording minutes. Ex-officio status extends to the following Commission staff:

- medical director/executive lead quality systems
- director Ahuahu Kaunuku
- senior manager system safety and capability
- clinical lead patient safety
- clinical lead adverse events
- specialist patient safety
- specialist adverse events.

The membership will comprise experts in their respective fields. They are not official representatives of their respective organisations/sectors, however, they will be a conduit for information to and from their respective organisations/sectors. Membership will be drawn from, but not be limited to:

- Māori and Pacific consumers who have links to their communities
- Ministry of Health (Health New Zealand and Māori Health Authority as of July 2022)
- Health and Disability Commissioner or their delegate
- Chair National Quality Leaders Group
- Accident Compensation Corporation
- WorkSafe
- Centre for Restorative Justice – Victoria University of Wellington
- Mental Health and Wellbeing Commission
- TAS
- Chair General Managers Human Resources
- those with clinical expertise in systems safety thinking.

## **Responsibilities**

The rōpū has an obligation to conduct its activities in an open and ethical manner. Members are expected to:

- work in partnership, embedding the articles of Te Tiriti o Waitangi
- work collaboratively, share work activities and contribute to collective sustainable system improvement
- work cooperatively, respecting the views of others, with a focus on improving health outcomes and overall system performance as well as improving the experience for consumers, whānau and health care providers
- make every effort to attend all hui and devote sufficient time to become familiar with the kaupapa of the rōpū and the wider system within which it operates
- identify and declare any conflicts of interest and proactively manage any conflicts. Any conflicts of interest can be raised in meetings and will be recorded in the minutes
- refer requests for media comments to a co-chair or the Commission's director of communications.

## **Meetings**

- The rōpū will meet kanohi ki te kanohi quarterly or as otherwise agreed.
- A quorum will be a minimum of one co-chair and six external members, in addition to Commission staff.
- The rōpū will focus on enabling a transparent, combined understanding and responsibility for systems safety with the wider health sector.
- Actions will be agreed through consensus.
- Where an urgent matter arises out of meeting times, an 'out-of-hui' decision may be made via Zoom or other means.

## **Communication**

Key messages from the rōpū will be communicated via the Commission's communication networks and mechanisms such as the website and e-digest. Members should represent the agreed view of the rōpū when communicating as a member of the rōpū.

## **Terms and conditions of appointment**

The terms of appointment are until the end of June 2022, at which time the rōpū and its membership will be reviewed. Membership will change to reflect the changes from the New Zealand Health and Disability System Review after 2022.

Any member may at any time resign by advising the co-chairs in writing.

## **Fees**

Members who are staff of a New Zealand public sector organisation, including public service departments, state-owned enterprises or Crown entities, are not permitted to claim a fee to attend the hui. The Commission has a fees framework that applies to members who are not included in the above groupings.